



Syllabus: Chemistry

Course Number: Chem I Lab 1111

Instructor Information

- Name: Monica Smith and Amber Sartor
- Telephone: (903) 823-3433
- E-mail: monica.smith@texarkanacollege.edu
- Office: Chemistry 16

Required materials

- Scientific calculator (does not have to be graphing)
- Safety goggles for labs
- Composition notebook for labs

Student Learning Outcomes for Chem 1111

Specific laboratory objectives required by the Texas Higher Education Coordinating Board and available from the Lower-Division Academic Course Guide Manual are:

1. Use basic apparatus and apply experimental methodologies used in the chemistry laboratory.
2. Demonstrate safe and proper handling of laboratory equipment and chemicals.
3. Conduct basic laboratory experiments with proper laboratory techniques.
4. Make careful and accurate experimental observations.
5. Relate physical observations and measurements to theoretical principles.
6. Interpret laboratory results and experimental data, and reach logical conclusions.
7. Record experimental work completely and accurately in laboratory notebooks and communicate experimental results clearly in written reports.
8. Design fundamental experiments involving principles of chemistry.
9. Identify appropriate sources of information for conducting laboratory experiments involving principles of chemistry.

Student Assessment

- Your lab grade consists of the 11 labs and lab safety/equipment quiz.
- You will be required to complete and turn in a lab notebook for each lab.

Grading Scale for course:

Grade	
A	89.5-100
B	79.5-89.4
C	69.5-79.4
D	59.5-69.4
F	59.4-below

Attendance Policy

- Texarkana College's absentee policy allows instructors to withdraw a student from a course due to excessive absences. If a student leaves and returns during class or leaves the class before the class is over, he/she **may** be considered absent. Three tardies constitute one absence. It is the student's responsibility to check the syllabus for each instructor's tardy policy.
- Faculty members **are not** obligated to provide opportunities for students to make-up missed assignments and tests because of a student's absence from class.
- A student should not stop attending a class without formally withdrawing from the course by the institutions published Last Day for Students to Drop. If a student stop attending class after the published Last Day for Students to Drop, the student **may** receive a grade of "F" in the class. The instructor will submit the last date of attendance for students receiving a grade of "F" or "W".
- Withdrawal from a course(s) **may** affect a student's current or future financial aid eligibility. Students should consult the Financial Aid Office to learn both short- and long-term consequences of a withdrawal.

- **EXCUSED ABSENCES**

A student's absence due to school trips and/or school business will not be counted against a student's allowable number of absences. Military duty and absences for Holy Days (FBD LEGAL) are covered in a separate section of the catalog and the student handbook. These are the only excused absences that are considered by Texarkana College. Responsibility for work missed for any absence is placed on the student. Instructors are required to allow students to make up work missed if the absence is due to military duty* or religious holy days when students follow the correct notification procedures. Instructors are not required to allow students to make up work for absences due to other reasons.

- **MAXIMUM ALLOWABLE ABSENCES**

After official registration, the following number of unexcused absences will be the maximum allowable before a student **may** be dropped from the class. Mandated program certification requirements detailed for certain programs regarding the maximum allowable unexcused absences takes precedence over the following information.

Make-up Policy

- **No late work will be accepted.**

Academic Integrity Statement

- Scholastic dishonesty, involving but not limited to cheating on a test, plagiarism, collusion, or falsification of records will make the student liable for disciplinary action after being investigated by the Dean of Students. Proven violations of this nature will result in the student being dropped from the class with an “F”. This policy applies campus wide, including TC Testing Center, as well as off-campus classroom or lab sites, including dual credit campuses. This information can be found in the Student Handbook at <https://texarkanacollege.edu>.

Disability Act Statement:

- Texarkana College complies with all provisions of the Americans with Disabilities Act and makes reasonable accommodations upon request. Please contact Tonja Blasé at 903-823-3349. If you have an accommodation letter from their office indicating that you have a disability which requires academic accommodations, please present it to the instructor so we can discuss the accommodations that you might need for this class. It is best to request these changes at the beginning, if not before the start, of class so there is ample time to make the accommodations.

Financial Aid:

- **Attention!** Dropping this class may affect your funding in a negative way! You could owe money to the college and/or federal government. Please check with the Financial Aid office before deciding.

Basic Needs Security

- Any student who has difficulty affording groceries or accessing enough food to eat every day, or who lacks a safe and stable place to live and believes this may affect their performance in this course or ability to remain in school, is urged to contact Tonja Blasé, Director of Student Retention, at (903)823-3349 for support. Furthermore, please notify the professor if you are comfortable in doing so. This will enable them to provide any resources that they may possess.